

# MEETING OF THE BOARD OF SCRUTINY

## MINUTES

**Wednesday 7 November 2018, 12:15pm**

**Henry Cavendish Room, Peterhouse**

### **Present:**

Mr David Goode (Chair), Mrs Rachel Rowe (Support Officer), Dr Carmel McEniery, Mr Graham Allen, Dr Richard Mortier, Dr Timothy Dickens, Mr Francis Knights, Dr John Xuereb, Dr Gemma Burgess, and Professor Martin Jones.

The meeting began at 12:15pm.

### **1. Apologies:**

Apologies were received from Dr Karen Ottewell, Mr Ian Wright and Ms Edna Murphy.

### **2. Declarations of interest:**

None.

### **3. Minutes of previous meeting:**

The minutes of the meeting held on 24 October 2018 were confirmed as a correct record.

### **4. Matters arising:**

The Board briefly discussed an email received from a former Board of Scrutiny Secretary, Dr Stephen Kell, regarding the latest Annual Report.

### **5. Strategy and work plan for the coming year:**

The Board discussed the work strategy for the coming year, including thoughts on productivity levels with IT systems including exam processing and finance systems, Brexit preparations, Lecture Capture, and CUDAR. The Board agreed to arrange whole Board meetings next term with the Vice Chancellor, the Registry and the Pro-Vice-Chancellor for Strategy and Planning.

### **6. Any other business:**

There was a brief discussion about amended Graces at Council, and the process of appointing new external Council members.

### **7. Dates of future meetings:**

The next meeting will take place on Wednesday 21 November at 12:15pm at Peterhouse.

The meeting closed at 2:03pm.

**Rachel Rowe  
Support Officer**